For more than 40 years, the name Samsung has been at the forefront of innovation. Samsung's discoveries, inventions and breakthrough products have helped shaped the history of digital evolution. Today, Samsung Electronics Co., Ltd. is a global leader in technology, opening new possibilities for people everywhere. Guided by a simple philosophy **“Inspire the World, Create the Future”**,Samsung is committed to developing new technologies and innovative products that enhance the lives of its customers, employees & global community.

Join the Samsung Family and be part of our **‘Best-In-Class’** Talent.

**POSITION SPECIFICATION**

**Position**  Credit Controller

**Department**  Credit Controller

**Company** Samsung Vina Electronics Co., Ltd.

**Location**  HCMC

**Website**  [www.samsung.com/vn](http://www.samsung.com/vn)

**RESPONSIBILITIES**

**Responsibilities:**

* Responsible for account receivables as daily AR collection, posting of clearing, deducted A/R,...
* Monthly establishes reconciliations AR balance confirmation.
* Follow up payment with customer, sales team and bank. Find out the potential reason of payment delay and proactively resolve and clear the issues to make sure getting payment.
* Liaise with customer and mails form letters to customers to encourage payment timely or getting payment schedule
* Handling of creating payment term, credit limit of customers in charged
* Responsible for sales incentive as create condition, incentive payment
* Well cooperate with sales team to ensure that job will be solved timely and minimized pending
* Weekly report as assigned by Credit Controller Manager
* Comply with company procedures and fiscal management laws and regulations.
* Other ad hoc duties as requested

**REQUIREMENTS**

**Requirements:**

* Good customers relationship management
* Strong interpersonal, teamwork and organizational skills
* Flexible in new assignments and work varied hours; possibly work weekends or evenings
* Be detail-oriented, accurate and able to meet deadlines while performing multiple tasks
* Self-motivated and ability to work under pressure and ambiguity
* Able to quickly adapt new working culture
* Communicate fluently in both Vietnamese and English (speaking and writing)

**EDUCATION**

* University in Finance – Accounting
* Computer skills as MS excel, MS word
* Good written and oral English skills, ability to communicate well at all level

Strictly applicants with the relevant industry or role experience need apply. Please write in with your updated resume with your current & expected salary, reason for pursuing and earliest available date to [**hao.nguyen@samsung.com**](mailto:hao.nguyen@samsung.com) **CC** [**maica.nguyen@samsung.com**](mailto:maica.nguyen@samsung.com) **&** [**kimcuc.ha@samsung.com**](mailto:kimcuc.ha@samsung.com)

Please indicate the **Title** & **Reference No.** (if available) of the position applied for clearly in your Subject Line.

**We regret that only shortlisted candidates will be notified.**